

**BOARD OF TRUSTEES REGULAR MEETING**

LIBERTY TECH CHARTER SCHOOL, INC.

119 Price Road - Brooks, Georgia

June 16, 2017

President Starr called the Board of Trustees Regular Meeting to order at 7:05 p.m. at Liberty Tech Charter School, 119 Price Road, Brooks, Georgia. Those in attendance and constituting a quorum were:

Present: Joseph Starr – *President*  
Jennifer Burr – *Secretary*  
Jim Lynch – *Member*  
Anna Maupin – *Member* (via telephone for voting)  
Aaron Wright – *Member*

Absent: Cheryl Sanborn – *Vice President*  
Stacey Lewis – *Member*  
Doug Waldorf – *Member*

**AGENDA:** Motion to amend the Agenda to add Public Comment by Jennifer Burr, Second – Aaron Wright (All Approved/None Opposed). Agenda amended.

Motion to approve Agenda with amendment by Jennifer Burr, Second – Aaron Wright (All Approved/None Opposed). Agenda is approved.

**MINUTES:** Minutes for May 18, 2017, will be voted on in the next Governing Board meeting of July 21, 2017 (Regular and Executive).

**Action Items Requiring Vote:**

New Board Members:

Motion to approve Robert (Rob) Smith to the Liberty Tech Charter School Governing Board by Jennifer Burr, Second – Aaron Wright (All Approved/None Opposed).

Motion to approve Eric Ochsner to the Liberty Tech Charter School Governing Board by Jennifer Burr, Second – Aaron Wright (All Approved/None Opposed).

Motion to approve Michael Boylan to the Liberty Tech Charter School Governing Board by Jennifer Burr, Second – Aaron Wright (All Approved/None Opposed).

Motion to approve Generation Infocus to offer as our STEAM lab and after-school program replacing the YMCA by Jennifer Burr, Second – Jim Lynch (All Approved/None Opposed).

**Update from Principal, Mike Stewart:**

Milestones: State Milestone test scores will not be released until later this summer.

Hiring: Currently seeking a 7/8 grade math instructor.

State Reporting: LTCS has submitted all information to the state for reporting.

Enrollment: We are at full enrollment for the 2017-2018 school year with wait lists for each grade. We had 45 students withdraw and of those, 25 dropped out in the first week of the school year.

Infinite Campus: The front office continues to set up Infinite Campus for the 2017-2018 school year.

Teacher Institute: New teacher institute will be on July 10, 2017.

Middle School Electives: 80% of students submitted their elective choices via survey to date.

Curriculum: We are at approx.. \$125K of our \$150K budget and it appears we will be approximately \$20K under budget for 2017-2018 curriculum purchases.

Lunches: Lunches will be offered by Preferred Meals this year instead of the local restaurant vendors.

**High School Task Force**

The High School Task Force has been working hard to initiate plans to commence high school. They had a conference with the Georgia Charter School Commission. The commission recommended the best way to go about the high school would be to have a completely separate charter. Jill Jones discussed the LTCS K-8 grade students having preference. She asked if the Board would be willing to share the information they have to assist the Task Force in any way they could to facilitate their charter application. The board verbally indicated they would assist in any way they could.

**PTO Recap (Andrea Ferguson, PTO President):**

Golf Tournament Fundraiser: PTO presented a check to Mr. Stewart for \$3,200 from the golf tournament.

Spirit Wear: T-shirts, magnets and decals will be available for purchase at events and as pre-orders.

Popsicles on the Playground: Has been scheduled for July 15<sup>th</sup> – yearbooks will be available for pickup.

**Academic Update:**

Academic Committee chair, Cheryl Sanborn was absent. Report will be forthcoming.

**Finance:**

Finance Committee chair, Doug Waldorf was absent. Report will be forthcoming.

**IT Update:**

Lunchroom Software: Jim Lynch indicated he needs student data to enter into the new system so it is ready for the 2017-2018 school year.

**Governance Update:**

Governance Committee chair, Doug Waldorf was absent. Jennifer Burr stated the attorney is working on a Maternity Leave Policy that will be ready for vote at the July 21, 2017 meeting. Publishing the policies on the website was also discussed and will be implemented.

**Development Update:**

Our first annual fundraising meeting will be held on June 24, 2017 at Aaron Wright's offices where the board will plan for the 2017-2018 school year's fundraising efforts.

**Executive Session (8:15 p.m. – 8:32 p.m.):**

Motion to commence Executive Session at 8:15 p.m. by Jennifer Burr – Second Aaron Wright (All Approved/None Opposed)

- Personnel

**ADJOURNMENT:** Motion to adjourn meeting at 8:46 p.m. by Jennifer Burr – Aaron Wright. (All Approved/None Opposed) Minutes submitted by Secretary, Jennifer Burr.